

**Job Description****Regional Health Officer- Public Health****00125148****Opening Date** Jun 15, 2021 **Closing Date:** Jun 29, 2021

Full-time A.M. P.M.

**Posting Salary:** COMPETITIVE SALARY**Organization** Health and Hospital Systems**LOCATION:** Department of Public Health – Community Epidemiology**JOB SUMMARY:**

Under general direction of the Deputy Director of Public Health Programs, plays a leadership role in community health assessment and planning efforts required for national public health accreditation and certification along with successful implementation and evaluation of designated community health priority plan(s); and progress reporting. Priorities/programs may include behavioral health; chronic disease prevention and health promotion, communicable disease control and prevention; emergency preparedness; epidemiology and health statistics; maternal, child, adolescent, and women's health; STD/HIV; nutrition services; violence prevention; environmental health and leading and monitoring the agency's health equity work. Supports agency-wide initiatives and represents the agency in various high-level community and professional meetings.

This position is exempt from Career Service under the CCH Personnel Rules.

**Typical Duties**

- Identifies, recommends and, where applicable, executes processes related to community health assessment, planning, implementation, evaluation, reporting, and dissemination, including on-going key stakeholder input.
- Researches, analyzes, and develops policy and program recommendations to address public health and health system challenges, with special emphasis on improving access to healthcare, and evidenced-based public health programs including those that address structural and social determinants of health, and resources for populations and communities experiencing the greatest health inequities.
- Ensues coordination across the public health system and implementation of initiatives to address designated community health priorities or emerging public health issues.
- Assists in the development and strategic implementation of the agency strategic plan and other agency-wide initiatives.
- Promotes communication and cooperation with municipal health administrators, regional representatives, community organizations and others by representing the agency at meetings, discussing public health problems and solution strategies, and helping establish programs and projects to address identified needs.
- Supports activities related to state certification and national accreditation.
- Develops and coordinates with services unit director funding proposals in response to local, state, federal, and private grant initiatives.

**MINIMUM QUALIFICATIONS:**

- Master's degree in Public Health, Planning or related field from an accredited college or university
- Five (5) years progressive postgraduate experience in public health or health care organizations involving similar or related duties and responsibilities
- One (1) year of grant writing experience
- The candidate must be trained and certified in NIMS FEMA 100, 200, 700, and 800 within six (6) months of employment
- The candidate must be trained and certified in NIMS FEMA 300 and 400 within one (1) year of employment
- Position requires travel for which the employee must have a valid driver's license/insured vehicle or other equivalent means of transportation for work
- Must be available for "on-call" duty as required

**Preferred Qualifications**

- Prior experience in planning or implementing policies or programs that address the structural determinants of health in order to advance health equity

**Knowledge, Skills, Abilities and Other Characteristics**

- Requires knowledge of the field of assignment and physical ability sufficient to perform thoroughly and accurately the full scope of responsibility as illustrated by example in the above job description.
- Knowledge of Illinois State public health laws and regulations; Cook County Department of Public Health regulations; current principles of public health practice and programs.
- Knowledge of pertinent and appropriate accreditation and regulatory standards.
- Knowledge of related public administration policies at municipal and county levels.
- Knowledge of organizational, administrative and management principles and practices; supervisory techniques: resource allocation; and planning and budgeting.
- Ability to direct a public health program involving a variety of member agencies, volunteer groups, businesses and community service organizations.
- Ability to deal effectively with a variety of governmental and community officials and maintain cooperative working relationships with federal, state and local officials and others.
- Ability to research, compile and analyze comprehensive reports and statistical information.
- Ability to read, interpret, and apply related public health laws and regulations.
- Ability to communicate effectively orally and in writing.
- Ability to make sound discretionary decisions.
- Ability to work well under pressure.
- Ability to represent CCDPH with tact and diplomacy.
- Ability to work effectively as part of a multidisciplinary team.

**VETERAN PREFERENCE****PLEASE READ**

When applying for employment with the Cook County Health & Hospitals System, preference is given to honorably discharged Veterans who have served in the Armed Forces of the United States for not less than 6 months of continuous service.

To take advantage of this preference a Veteran **must**:

- Meet the minimum qualifications for the position.
- Identify self as a Veteran on the employment application by answering yes to the question by answering yes to the question, "Are you a Military Veteran?"
- Attach a copy of their **DD 214, DD 215 or NGB 22** (Notice of Separation at time of application filing. Please note: If you have multiple DD214s, 215s, or NGB 22S, Please submit the one with the latest date. Coast Guard must submit a certified copy of the military separation from either the Department of Transportation (Before 9/11) or the Department of Homeland Security (After 9/11).

**Discharge papers must list and Honorable Discharge Status. Discharge papers not listing an Honorable Discharge Status are not acceptable**

**OR**

- A copy of a **valid State ID Card or Driver's License** which identifies the holder of the ID as a Veteran, may also be attached to the application at time of filing.

**If items are not attached, you will not be eligible for Veteran Preference**

**VETERANS MUST PROVIDE ORIGINAL APPLICABLE DISCHARGE PAPERS OR APPLICABLE STATE ID CARD OR DRIVER'S LICENSE AT TIME OF INTERVIEW.**

*Degrees awarded outside of the United States with the exception of those awarded in one of the United States' territories and Canada must be credentialed by an approved U.S. credential evaluation service belonging to the National Association of Credential Evaluation Services (NACES) or the Association of International Credential Evaluators (AICE). Original credentialing documents must be presented at time of interview.*

*\*Please note all offers of Employment are contingent upon the following conditions: satisfactory professional & employment references, healthcare and criminal background checks, appropriate licensure/certifications and the successful completion of a physical and pre-employment drug screen.*

*\*CCHHS is strictly prohibited from conditioning, basing or knowingly prejudicing or affecting any term or aspect of County employment or hiring upon or because of any political reason or factor.*

**COOK COUNTY HEALTH AND HOSPITAL SYSTEMS IS AN EQUAL OPPORTUNITY EMPLOYER**